



Trollhaugen Tours

Independent Travelers (FIT)

Planning Fees

with explanation of deliverables

| Charges | Amount |
|----------------------|----------|
| Planning Fee A _____ | \$125.00 |

Planning Fee A (Payable at first meeting start of planning):

- A timeline of the tour determined via consultation with the customer
- Booking of all trip components that can be pre-booked
- Itinerary in a book format with hotel confirmations, tickets, vouchers, maps and more.
- Document holder and luggage tags.
- Consultations via phone, email or in person
- Trollhaugen Tours planning expertise.

| | |
|----------------------|----------|
| Planning Fee B _____ | \$125.00 |
|----------------------|----------|

Planning Fee B (charged at end of planning):

- All parts related to Planning Fee A is delivered.
- Planning Fee B can be waived with significant commission earned from bookings.

| | |
|----------------------------|---------|
| Airfare Booking fee: _____ | \$25.00 |
|----------------------------|---------|

- Trollhaugen Tours will be happy to book airfare for our clients. Depending on the class of airfare booked, there might be a \$25 booking fee per ticket added to the price of the tickets.

Name of tour: _____

Contact Persons name: _____

Address: _____

City: _____

State: _____ Zip code: _____

Phone Numbers: _____

Email: _____

Signature: _____